

CULTURE MOVES EUROPE



Call for Residency Hosts

from 15 December 2025 - 16 March 2026

Culture Moves Europe – Call for Residency Hosts 2025-2026

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What is Culture Moves Europe?

Culture Moves Europe is a mobility scheme that promotes cultural and artistic mobility by supporting individual mobility and residency projects across all Creative Europe countries¹. It supports artists and cultural professionals by giving them funds to travel and carry out a project in another Creative Europe country.

The scheme consists of two call types:

- 1.** The **Call for Residency Hosts**, for legal entities who want to host residencies and invite international artists and cultural professionals.
- 2.** The **Call for Individual Mobility**, for artists and cultural professionals who want to travel and implement a project with an international partner.

Culture Moves Europe project aims for gender, geographical, regional and sector balance, and encourages sustainability and inclusion.

The values of the European Union are at the core of Culture Moves Europe. Applicants, grantees and any project implemented under this Call for Residency Hosts must fully respect the EU values of human dignity, freedom, democracy, equality, rule of law and respect for human rights, including the rights of persons belonging to minorities.²

The project is funded by the Creative Europe programme of the European Union and implemented by the Goethe-Institut.

¹ The list of countries participating in Creative Europe is liable to change; please see the following page from the European Commission for up-to-date information: <https://culture.ec.europa.eu/resources/creative-Europe-desks>.

² As stated in the article 2 of the Treaty of the European Union [EUR-Lex - 12012P/TXT - EN - EUR-Lex \(europa.eu\)](#), and the principles enshrined in the Charter of Fundamental Rights of the European Union, particularly the Article 217 [EUR-Lex - 12012P/TXT - EN - EUR-Lex \(europa.eu\)](#).

Which sectors does Culture Moves Europe support?

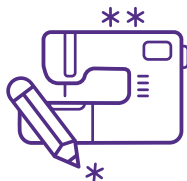
The scheme covers the following sectors:



Architecture



Cultural Heritage



Design
Fashion Design



Literature



Music



Performing Arts



Visual Arts

Which are the Creative Europe countries?

The Creative Europe countries include the **27 EU Member States** (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden) and **Albania, Armenia, Bosnia-Herzegovina, Georgia, Iceland, Kosovo³, Liechtenstein, Moldova,⁴ Montenegro, North Macedonia, Norway, Serbia, Tunisia, Ukraine.**

This includes the **Overseas Countries and Territories (OCTs)** and **Outermost Regions (ORs)** of the European Union:

- Greenland (Denmark);
- French Guiana, French Polynesia, French Southern and Antarctic Territories, Guadeloupe, Martinique, Mayotte, New Caledonia, Reunion Island, Saint Barthelemy, Saint-Martin, St. Pierre and Miquelon, Wallis and Futuna Islands (France);
- Azores, Madeira (Portugal);
- Canary Islands (Spain);
- Aruba, Bonaire, Curaçao, Saba, Sint Maarten, Sint Eustatius (The Netherlands).

³ This designation is without prejudice to positions on status and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

⁴ Applications will only be eligible as from 1 January 2026, provided the necessary conditions for the association agreement are met. Legal entities based in Moldova can submit their application from January 2026 onwards.

Call for Residency Hosts: concept and key deadlines

What is the Call for Residency Hosts?

Through the Call for Residency Hosts, we provide financial support to legal entities (organisations or individual professionals) wishing to host artists and cultural professionals (referred to as *residents*) for a residency project at their premises.

Culture Moves Europe encourages collaboration between hosts, artists, and cultural professionals from different sectors, educational backgrounds, and countries. The scheme aims to contribute to a diverse, interconnected artistic and cultural ecosystem in Europe and beyond.

If you are a legal entity, you can apply with a residency project to host international artists and cultural professionals. The residents must be based in another Creative Europe country.

Between application and the distribution of the grant, the process consists of **two phases**:



Key deadlines

1. Application

The Call for Residency Hosts 2025-2026 is open from **15 December 2025 to 16 March 2026, 23:59:59 CET**. After the deadline, all applications are reviewed and either approved or rejected.

2. Results

Evaluation process lasts 2 months. Applicants will be notified of their result by **5 May 2026**.

3. Residency Info Card

If successful, you can proceed to select your residents and submit the Residency Info Card at any time between **5 May 2026 to 30 September 2026, 23:59:59 CEST**.

4. Residencies implementation period

After final approval and signing the grant agreement, you have 1 year to carry out your residency **between 8 June 2026 and 7 June 2027**.



Residencies implementation period: start and end dates

As indicated in the above calendar, you can implement your residency only **between 8 June 2026 and 7 June 2027**.

Please remember that you can begin your residency **only after** the following steps have been completed:

- ✓ Your submitted Residency Info Card has been approved, and you have received the official selection email.
- ✓ You have provided your legal entity's bank details on the platform.
- ✓ Our team has prepared and sent you the grant agreement, and you have returned it duly signed.

Please keep in mind that **our team needs 30 days** from submission of the Residency Info Card to complete the above steps.

For instance, if you submit your Residency Info Card on 25 September 2026, the earliest possible start date for your residency is 24 October 2026.

Once your residency project is completed, you must submit an activity report **within 30 days of the end date**.

Residencies should normally take place within the dates stated in your approved Residency Info Card. In case of unforeseen delays, you should inform our team to postpone your residency start.



Eligibility

Eligibility criteria

Who can apply?

- The call is open to legal entities, such as **non-profit organisations, NGOs, public bodies, foundations, companies, self-employed persons**, etc.
- The legal entity must be registered and based in one of the Creative Europe countries, including the OCTs and ORs.
- You can be a newly established or well-established entity and must be active in one of the following sectors: Architecture, Cultural Heritage, Design and Fashion Design, Literature, Music, Performing Arts, and Visual Arts.
- The legal entity must have the capacity (i.e., facilities, services, staff) to host the proposed residency project, with artists and cultural professionals residing in other Creative Europe countries.

Past applicants or grantees of Culture Moves Europe (2022-2025)

If you or your invited artists and cultural professionals have previously applied for or received a Culture Moves Europe grant before 2025, you are still eligible to apply for this call. However, the application must concern a different project. Please note that priority may be given to first-time applicants.

What does the Call for Residency Hosts support?

✓ Objectives

The residency project must pursue two of the following objectives:



To Explore

...to conduct creative and artistic research, investigate, draw inspiration and work on a specific theme or new concept.



To Create

...to engage in a creative process seeking to produce a new piece of artistic or cultural work.



To Learn

...to enhance competences and skills, for example, through collaboration with a specialist.



To Connect

...to develop a professional network, to strengthen professional development, to engage with new audiences.



To Transform

...to contribute to societal change in line with the New European Bauhaus values and principles.

What is the New European Bauhaus (NEB)?

Applicants who choose the objective “To Transform” are expected to design their residency in line with the values and principles of the New European Bauhaus (NEB), such as sustainability, aesthetics, and inclusion.

[About the initiative - New European Bauhaus - European Union](#)

✓ Location of the residency

- Your residency project must be implemented only in the Creative Europe country where your legal entity is registered and based.
- You should define a main geographical location (e.g. city or village) where the residency is implemented and where the residents are accommodated. However, you can also implement a part of the residency in other locations within the same country (including temporary accommodation there), if this is necessary to achieve the residency's objectives and is clearly justified in the application.
- The residency project must take place in a country where there is no serious threat to safety and security.

✓ Duration

- The duration refers to the number of days of implementing the residency project with the residents. It does not include the host's preparation days before the start, or the residents' travel days to and from the residency location.
- The residency duration can range between 21 and 90 days. Based on the number of days, the residency can be categorised as short-term (21 to 31 days), medium-term (32 to 62 days) or long-term (63 to 90 days).
- The implementation of your residency must be in one continuous period; it cannot be uninterrupted and split into two or more separate phases.
- All residents must be present for the entire duration of the residency. Their period of stay cannot be interrupted.

✓ Services and activities

- Your legal entity must provide adequate working space equipped with the necessary material, tools, and equipment for the implementation of the residency project.
- You must provide the residents with appropriate and safe accommodation, either on your premises or at an externally rented location.
- The residency must include at least one mentor (with no limit in number) who is a staff member or collaborator of the legal entity. The mentor should provide artistic guidance to the residents and must have expertise related to the residency. There are no restrictions regarding the mentor's nationality or place of legal residence.

✓ Hosted artists and cultural professionals (the residents)

- Invited artists and cultural professionals must legally reside in a Creative Europe country other than the host's country, regardless of nationality.
- They must be 18+ years old. There is no upper age limit.
- You may host between 1 and 5 residents.
- Residents can be emerging or established artists and/or cultural professionals from all educational backgrounds and levels of experience.

Culture Moves Europe supports free artistic creation, expression and circulation. Artists and cultural professionals living in exile, legally residing in a Creative Europe country, and with a refugee or humanitarian protection status, are encouraged to apply.

Residency project examples...

Here are some examples of residency project ideas, so you can imagine what's possible with Culture Moves Europe.

The *Creators Maker Space*, a company based in Cyprus and active in the sectors of **architecture and design**, applies to host a residency. They wish to invite 5 residents for a period of 83 days. The goal of the project is to design and create an adult playground for recently arrived young asylum seekers. Their proposed space includes green areas, space to socialise, screening facilities, and a fitness area. This initiative promotes innovation, addresses social issues, and is considered a NEB residency.



The cooperative NGO *DanceVivo*, based in Romania and active in the sector of **performing arts**, wants to host 3 residents for a duration of 36 days. The residency's objective is to explore, and to connect artists' work through empowerment, nature and somatic practices.

What is **not** supported?

All applications which do not meet the previously mentioned eligibility criteria cannot be supported.

Also, applications **are not eligible** if they meet any of the following conditions:

✗ The legal entity is **not eligible** if:

- It submits multiple applications under the Call for Residency Hosts 2025-2026. Only the first submission will be considered; the rest will be ineligible.
- The entity or its personnel is part of, or employed by:
 - the Culture Moves Europe pool of evaluators;
 - the Goethe-Institut, or;
 - EU institutions or agencies.
- Its physical premises are in a different country from the one where the entity is legally registered. *For example, an organisation legally registered in Italy cannot host a residency in Tunisia.*
- It is ineligible due to ongoing EU sanctions⁵.
- The entity or any of its residents are already receiving funding from another EU programme – including Culture Moves Europe's Call for Individual Mobility – contributing to travel, accommodation, and/or subsistence costs for the same project and dates. This is considered double funding.
- It charges fees to the invited residents for their participation in the residency.

⁵ In accordance with the EU Council Regulation 2022/576, Article 5I, it shall be prohibited to provide direct or indirect support, including financing and financial assistance or any other benefit under a Union, Euratom or Member State national programme and contracts within the meaning of Regulation

(EU, Euratom) 2018/1046, to any legal person, entity or body established in Russia with over 50 % public ownership or public control.

✗ The residency project is **not eligible** if:

- It starts before 8 June 2026, ends after 7 June 2027, or has already been completed.
- It is considered as contributing to an academic degree (including post-graduate qualification).
- It is exclusively covering the audiovisual sector, connected to the film industry, and with the aim of being prominently displayed in public on different media, such as TV, cinema, paid streaming, or gaming platforms.
- It exclusively focuses on non-fiction works, including: autobiographies, biographies, essays without fictional elements; tourist guides; leisure and personal development-related works; scientific and academic works (including the humanities, social and other sciences).
- It only presents residents' previous work in a professional setting (exhibition, concert, performance, vernissage).



Residency grant calculation

How is the residency grant calculated?

A residency grant is the total financial support provided to the host by the Goethe-Institut. This amount must be divided between the hosts and the resident(s) in due time.

Culture Moves Europe operates on a **fixed-amount** payment approach, meaning that the amounts indicated are granted regardless of the actual expenses. The residency grant is calculated based on the residency duration, the number of residents, and any top-up relevant to their specific needs. The maximum amount of a residency grant is 55.000 €, or 60.000 € if accessibility support is included.

At the application stage (Phase 1), the grant amount is an estimate. The final amount is calculated and confirmed in Phase 2, upon the validation of your Residency Info Card (please see [“What happens after you’ve received a positive result?”](#).)

The residency grant is composed of **five elements**:



For the host:

- **Hosting allowance**
- **Accessibility support** (if hosting a resident with a disability and accessibility needs)



For each resident:

- **Daily allowance**
- **Travel allowance**
- **Top-ups** (if applicable)
- **Accessibility support** (if applicable)

Hosting allowance

This is part of the financial support given to the legal entity to contribute to expenses related to the implementation of the residency. It is a fixed amount of **50 € per day, per resident** to contribute to the residents' accommodation, equipment, mentor remuneration, etc.

Daily allowance

The daily allowance is the amount that each resident must receive to support their daily subsistence costs, such as food and local transportation, throughout their residency (travel days are not included). This is a fixed amount of **30 € per day, per resident**

Travel allowance

This is the compensation for travel expenses. The travel allowance is calculated based on the distance between the resident's place of legal residence and the main location of the residency:



- under 5.000 km = **400 €**
- from 5.000 km = **800 €**

Travel distance and means of transport

The travel distance is measured as the distance **one-way**, from the participant's place of residence to the main location of the residency. All distances are measured on a **straight line** basis. The Residency Info Card includes a distance calculator for this purpose.

If the travel distance is less than 600 km, your residents must travel via green means of transport (any means other than airplane), unless they have a disability which prevents them from travelling differently. An exception also applies if they reside in/plan to travel to an island accessible only by airplane.

If the travel distance is 600 km or more, residents are eligible for the green mobility top-up.

Residents do not have to travel directly to the destination. However, they must start their journey from their place of legal residence and provide you with complete proof of travel from there to the destination, even if the journey includes stopovers.

Top-ups

Top-ups are additional financial contributions directed at residents. They can be requested if the residents meet the conditions outlined below.

It is the responsibility of the host to request the top-ups and submit all necessary documents on behalf of the residents. The requests must be made via the Residency Info Card.



Green mobility top-up

- For residents who decide to travel by any other means than airplane.
 - The distance (straight-line) between their place of residence and the destination must be 600km or more.
- 400 € per resident**



OCT/OR top-up

- For residents who legally reside, or have their destination, in an OCT/OR (see section '[Which are the Creative Europe countries?](#)').
- 175 € per resident**



Visa top-up

- For residents who must obtain a visa to enter the destination country.
- 120 € per resident**



Family top-up

- For residents with children under 18 years old at the time of the residency.
200 € per child, per resident

Accessibility support

The accessibility support is available for residents with a disability and accessibility needs. If applicable, their host may also receive an additional financial contribution.

It is the responsibility of the host to request the accessibility support and submit all necessary documents on behalf of the residents. The requests must be made via the Residency Info Card.



- For more information, please see the section '[What is the accessibility support?](#)'.



Application and assessment (Phase 1)

Application and assessment process

How to apply?

To apply for support from Culture Moves Europe, you need to create an account and submit an online application via the [Goethe-Application Portal](https://portal.gap.goethe.de/en-US/) (GAP) ⁶:

- In GAP, please select the account type as 'Organisation/Enterprise'.
- Make sure to select and apply for the '**Culture Moves Europe - Call for Residency Hosts 2025-2026**'
- Your application must be submitted in English. The level of English is not evaluated, and you are free to use online translation tools.
- You need to write and submit the application yourself. Applications that are written or submitted by someone other than the applicant will not be accepted.
- You can edit and save the draft application before making a final submission. Draft applications can be edited until the closing date of the call.
- Once you have submitted your application, you will receive an automatic email confirmation. After submission, the application cannot be changed.

⁶ <https://portal.gap.goethe.de/en-US/>

Application form

In the application form, you will find the following main sections:

1. Information about the applicant legal entity

In this section, you should provide **key details about your legal entity and the team involved**. This includes a description of the legal entity, current address, and a summary of relevant hosting experience and previously implemented activities. You'll also need to enter details about the **hosting coordinator**, who is the person responsible for the application and the overall coordination of the residency.

2. Residency project key elements

In this section, you'll need to indicate the **duration** (number of days) of your residency project and the **number of residents** you wish to host. These two elements will serve as the basis for estimating your residency grant.

3. Residency project proposal overview

Here, you will be asked to **present the concept and objectives, planning, expected outcomes, and sustainability aspects** of your residency. This is the longest section of the application, and it is your opportunity to clearly outline your concept and demonstrate your preparedness to welcome the residents.

Tip: When writing your project, make sure to be organised, clear and objective. This will help evaluators to better understand your proposal and will also demonstrate that you are prepared to implement the project.

Support documents of the application form

The following documents should be uploaded in **PDF format**:

Proof of the legal entity

- Document proving that the legal entity is **registered and based** in one of the Creative Europe countries.
E.g. registration extract (stamped and dated) or official document attesting the legal entity.
- In any language.

Legal entity's artistic portfolio or promotional report

- Document briefly presenting the profile and relevant expertise of the legal entity.
E.g. presentation of the entity's mission, annual activities, presentation of the staff, etc.
- In English.

Mentors' short Curriculum Vitae (CV)

- For each mentor, a one-page document summarising personal information, relevant skills, and experience.
- In English.

Please note that applications will only be considered eligible if they are complete and the information between the application form and supporting documents is correct and consistent.

For any **technical issue**, please contact the Culture Moves Europe team via the 'Message' section on the [Goethe-Application Portal](#) (GAP).

Decision making

Once the call closes, the Culture Moves Europe team will review the eligibility and documentation of each application:

If the application is not eligible, it will be rejected. This means it will not proceed to external evaluation, and a notification email will be sent to the applicant.

If the application is eligible, it will be sent to two independent external evaluators. They will review applications within their sector of professional expertise.

Each application will be evaluated based on the following criteria:

Evaluation criteria

- 1. Residency project relevance:** How is the residency project relevant to the applicants' work and activities, as well as to Culture Moves Europe's objectives? **5/20 points**
- 2. Preparation and planning of the residency:** Can you outline the residency programme and the planned activities to reach the project's objectives? Demonstrate also preparedness to welcome the residents, explain the selection process of your residents, etc. **5/20 points**
- 3. Collaboration and mentorship:** What is the role of your team members and mentor? How will the planned mentorship facilitate a successful collaboration between all residents and the host? **3/20 points**
- 4. Premises and facilities:** What are the provided facilities to the residents, and how will they cover their professional and personal needs? E.g. adequate accommodation, relevant equipment or work environment. **3/20 points**
- 5. Impact:** What will be the longer-term outcome for the legal entity, your residents and/or the local, national or European artistic ecosystem? **2/20 points**
- 6. Sustainability:** Does your project consider environmental sustainability? E.g. through green travel or by reusing, reducing and recycling materials. **2/20 points**

Due to the available budget, the Call for Residency Hosts divides projects based on three duration categories. The estimated distribution of selected applications per category is the following:

- Approximately 68% for **short-term residencies** (21 to 31 days)
- Approximately 20% for **medium-term residencies** (32 to 62 days)
- Approximately 12% for **long-term residencies** (63 to 90 days)

The jury will then make the final selection. The jury consists of a minimum of three people, with representatives from the European Commission and the Goethe-Institut. The jury ensure the quality, impartiality, and coherence of the selection process. Considering the available budget, the jury selects projects based on quality (the evaluators' scores and comments) and additional criteria such as geographical and gender balance, diversity of sectors, inclusion of both emerging and established legal entities.

You will receive a notification email via the Goethe-Application Portal on 5 May 2026 with your result, informing you whether your application was successful or not. Please note that, due to high volume of applications, feedback and score explanations are not provided to each applicant.

Residency Info Card (Phase 2)

What happens if you receive a positive result?

If your application successfully passes the eligibility check, evaluation, and jury, you will enter Phase 2. At this stage, your funding is not yet confirmed.

Phase 2 is the period to select your residents and finalise all project details, including the exact number of residents you will host and their specific travel requirements. Only after this information is approved by the Culture Moves Europe team and the grant agreement is signed can you start your residency.

Selection of your residents

You have two options for selecting residents:

- **Direct invitation:** Directly invite artists and cultural professionals whose work is relevant to your residency.
- **Open call:** Launch your own call for residents specifically for this residency. It will be your responsibility to manage the call, including the promotion and selection criteria; Culture Moves Europe is not involved in this process.

You may also combine these options. For example, if you plan to host four residents, you can invite one directly and find the other three through an open call. As a host, you can decide which profiles of artists and cultural professionals best fit your project and may select a combination of residents from different sectors, countries, and professional backgrounds.

Support in the communication of selected hosts

To help promote the selected projects and encourage applications from a wider audience, Culture Moves Europe would like to publicly promote a list of selected hosts. Upon their consent, hosts will be contacted to submit key information, such as contacts and a short project description. A list of selected hosts, together with this key information, will be shared on our website and social media platforms.

What is the Residency Info Card?

The **Residency Info Card** is a form you will have access to complete only if you receive a positive result in Phase 1. Like in the previous phase, the form can be saved and edited until submission.

The information provided in the Residency Info Card will be used to calculate the final and exact amount of your residency grant. You will be asked to confirm the final details of your project, including the duration and the number of residents.

This is also the stage to provide the information and documents you have collected on behalf of residents, such as their travel plans, top-ups, and accessibility support requests. Based on the information submitted, the team will validate the eligibility of each resident and make the appropriate budget calculations.

Additionally, hosts are asked to provide the contact details of the residents, with their consent. Our team will contact them to share some guidelines and send a feedback survey at the end of their mobility experience.

This form is accessible through the Goethe-Application Portal **from 5 May until 30 September 2026**. The Culture Moves Europe team will review cards in order of submission.

However, please remember that **no submissions will be accepted after the deadline**. Hosts who do not complete and submit their Residency Info Card within the deadline will be considered excluded and will not receive support.



Different information between your application and the Residency Info Card

We understand that some minor changes may occur between your initial application and the submission of the Residency Info Card. Please note that some changes may affect the budget calculation of your residency grant.

Here we list changes that are allowed at this stage:

- **Duration of the residency project:** The duration cannot be longer than initially stated in the application form. If you wish to decrease the duration, it must remain in the same residency duration category as stated in the application.
- **Number of residents:** You cannot select more residents than the number initially indicated in your application. However, if you did not manage to fill all the places, you may decrease the number of residents by one person.
- **Human resources and mentorship:** You are allowed to replace the mentor, hosting coordinator, and legal representative. You should provide brief explanations and the CVs of the new mentor.

The **location** (country and town) of the residency project, including the residency work premises and accommodation, **cannot be changed**, as this was considered during the evaluation of your application.

Residency Info Card and residency grant calculation example

The cooperative NGO **DanceVivo** in Romania, active in the **performing arts** sector, invited **three residents** for a residency with the aim to explore and to promote empowerment through arts, nature and somatic practices. In the initial application, they planned to host residents for 36 days, but after the selection and checking the residents' availability, they have decreased the duration to **30 days**. For this reason, the initial grant amount is decreased.

The hosting coordinator decided to directly invite **Yoan**, a dancer they previously collaborated with. **Salma** and **Dimitri** were selected through an open call.

Yoan travels by train from Croatia and is the father of a 3-year-old.

Salma takes a flight from Tunisia and needs a visa.

Dimitri takes a flight from Iceland.

DanceVivo - host

- Hosting allowance: **4.500 €**
(50 € x 30 days x 3 residents)

Yoan - resident 1:

- Travel allowance: 400 €
- Daily allowance: 900 €
- Family top-up: 200 €
- Green mobility top-up: 400 €

Total amount for Yoan: **1.900 €**

Salma - resident 2:

- Travel allowance: 400 €
- Daily allowance: 900 €
- Visa top-up: 120 €

Total amount for Salma: **1.420€**

Dimitri - resident 3: (no top-ups)

- Travel allowance: 400 €
- Daily allowance: 900 €

Total amount for Dimitri: **1.300 €**

Total residency grant amount
(paid to DanceVivo): **9.120 €**

Support documents of the Residency Info Card

At this stage, you will need to upload the following documents, for each resident, in PDF format.

Official national identification

- ID card or other official document that proves one's identity.
- In any language.

Short Curriculum Vitae (CV)

- A one-page document summarising the personal information, contact details, relevant education, and professional experience of each resident.
- In English.

Artistic and creative portfolio

- A document that focuses on the artistic and creative work of each resident, including examples of personal creations, projects, ideas, etc.
- In English.

Proof of legal residence

- Document proving that the artist or cultural professional is registered in their country of residence, indicating their name and address at the time of applying.
- We accept any of the following documents: valid registration certificate; valid ID card if it includes the applicant's address; current rental/lease contract.
We also accept the following documents, if dated within the last 12 months: documents from state and tax authorities; bank statements; electricity, water, or gas bills; insurance documents; payslips.
- In any language.

Grant agreement

1. Once your Residency Info Card is approved and your entity is officially selected for funding, you will receive instructions on how to fill in your **legal entity bank details** in the Goethe-Application Portal (GAP).
2. Once you've provided the bank details, the Goethe-Institut will prepare the **grant agreement** which is the main contractually binding document between your legal entity and the Goethe-Institut. It defines the activities that will be undertaken as part of the residency project, as outlined in your application and Residency Info Card, the budget, as well as other rights and obligations.
3. The grant agreement will be sent to you via GAP. Once you have received it, you have **15 days to sign it and send it back to us**, via the same platform. If the grant agreement is not signed and sent back within that period, the Goethe-Institut considers it as a rejection of the offer.
4. Once you've signed the agreement, you will receive the **1st instalment of the residency grant within 30 days**.



15 days to sign grant agreement.



First instalment of the grant within 30 days.



Start your residency and welcome your residents.

What happens if you need to change plans after the signature of the grant agreement?

Your grant agreement with the Goethe-Institut requires you to carry out your residency project as described in your original application and Residency Info Card. However, some changes might occur during the implementation of the residency.

Changes **cannot be approved retrospectively**, after the residency has already taken place or after the change has already occurred; **they must be requested via the Goethe-Application Portal** and **approved in advance by the Culture Moves Europe team**.

Depending on the change, an amendment to the grant agreement may be signed by both parties. This could affect the final balance payment of your grant, especially if the project is shortened or a resident drops out. Consider the list below:

- **Changes to the duration of your residency:** If you need to reduce the length of the residency before the start or during its implementation, you must make sure that it remains within the same duration category, and that you and your residents can still carry out all the activities as described in your application. If needed, the residency duration can be extended, but only at your own expenses.
- **Changes of the residents:** If a participant needs to drop out before the start or during the residency, the hosting coordinator must contact the Culture Moves Europe team as soon as possible.
- **Change of the hosting coordinator:** You may also need to change the hosting coordinator, who is the contact person of the project.
- **Change of the mentor:** A mentor may need to withdraw, but if your residency only had one mentor, you'll need to find a replacement and send us their documents for approval. If you have several mentors, replacing them is optional. Each residency must have at least one mentor.
- **Change of the legal representative:** The legal representative is the person responsible for your legal entity who signs the grant agreement. In case this person changes, you must immediately inform the team so that an amendment to the grant agreement can be signed.

Payment of the residency grant

The residency grant is paid in full to the legal entity by the Goethe-Institut. It must be split between the host and the residents. This means your legal entity is responsible for paying the residents according to their specific needs and requirements.

The residency grant is paid in two instalments, in Euro, to the legal entity's bank account specified in the grant agreement.



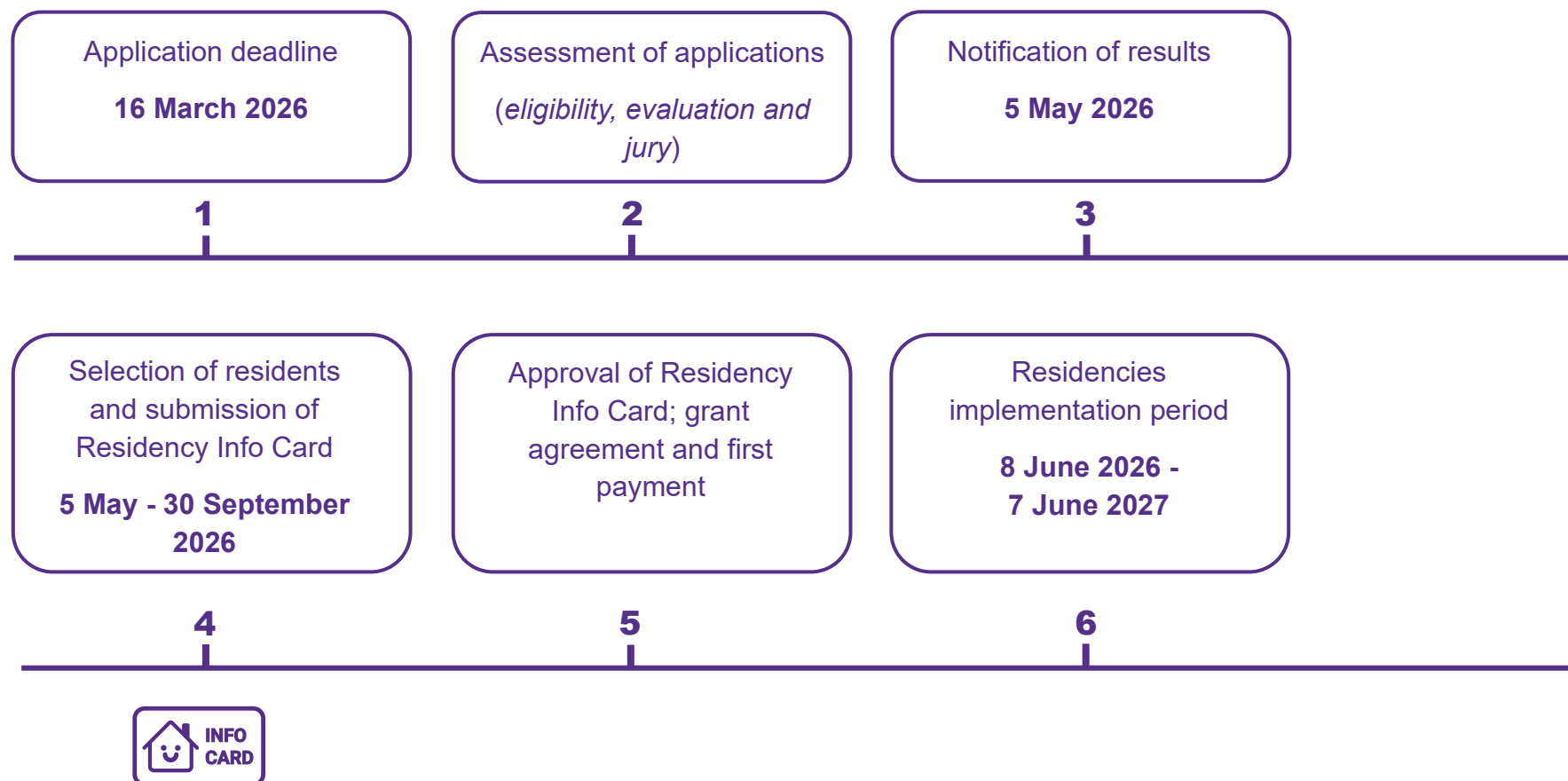
1. The **first payment** is processed within 30 days after you've returned the signed grant agreement, and includes:

- 60% of the hosting allowance;
- 60% of the travel and daily allowance;
- 60% of the accessibility support (if applicable).

2. The **second payment** is processed within 30 days after full approval of your activity report by the Culture Moves Europe team, and includes:

- The remaining 40% of the hosting allowance;
- The remaining 40% of the travel and daily allowance;
- The remaining 40% of the accessibility support (if applicable);
- 100% of the requested top-ups (if applicable).

Application and funding process timeline



Indicative timeline from the application deadline to the possible start of your residency.



Residencies planning & implementation

Planning and implementing your residency

What is your role as a host?

As the host, you are responsible for organising and coordinating all aspects of the residency. This includes welcoming your residents, ensuring their safe and comfortable stay in your residency, overseeing the successful completion of the project's activities, and submitting the activity report.

All activities organised under the Call for Residency Hosts must respect EU values. Discrimination of any kind – based on gender, race, origin, language, religion, political opinion, disability, age, sexual orientation, or any other ground – is strictly prohibited.

We recommend planning the residency schedule at the application stage, including when and how residents, mentors, and the host team will collaborate.

You are also expected to provide adequate and decent working conditions, workspaces, and safe facilities for your residents. If applicable, make sure that residents are well informed about the options available for accessibility support and the related conditions (see [‘What is the accessibility support?’](#) section).

The team involved

In general, the term *residency host* refers to the selected legal entity. You also need to decide which staff members of your legal entity will be involved in this project. You can allocate the roles to different team members, but one person can also take on multiple roles:

- **Hosting coordinator:**

The main contact person from the host organisation who maintains communication with the Culture Moves Europe team throughout the entire process. This person receives notification emails, informs about any changes and dropouts etc. Additionally, they are the primary contact person for the residents. The hosting coordinator should provide general support.

For example: information on the residency programming, advice on local transportation, accommodation queries, payment updates, etc.

- **Legal representative:**

The person authorised to sign official documents on behalf of the legal entity, such as the grant agreement. This person bears legal responsibility towards the European Commission and the Goethe-Institut.

- **Mentor:**

A staff member or collaborator of the legal entity who supports residents with artistic guidance and feedback throughout the residency.

Travel and subsistence arrangements

- When it comes to residents' **travel arrangements**, each resident is responsible for organising and purchasing their own travel tickets. However, we understand that in some cases, it may be easier for the host to book the travel on behalf of the resident – but only if this has been requested and agreed upon with the resident. Regardless of the actual costs, each resident must receive the full amount of their travel grant.

For example, if the host booked a return train ticket on behalf of a resident that cost 280€, the remaining 120€ from the 400€ travel allowance must still be paid to the resident.

- You should encourage residents to check with their country's Ministry of Foreign Affairs for any travel advice, to register on a crisis prevention list, and to obtain **travel insurance** before starting the residency project. The Culture Moves Europe team cannot provide any additional information or financial support for these matters.

- If any of your residents need a **visa** to travel to your residency, in addition to the visa top-up, we can provide a visa support letter. You can request this via Goethe-Application Portal.
- The **accommodation** must be provided either at your entity's premises or externally; and this must be arranged and paid by you. Accommodation should be located close to the residency workspace and ensure a safe and comfortable stay for residents.
- Where relevant, hosts can request reasonable contributions from the residents if they provide **daily meals** and/or organise activities that include group meals or local transportation. This must be agreed with the residents.
- If accessibility support is granted, additional requirements may apply. For more information, please check the section ["What is the accessibility support?"](#).

Host-resident agreements and payments

The host must have a **signed agreement with each resident** defining the roles and responsibilities of both parties, as well as the method of transferring the grant to the resident. Please note that there is no contractual relationship between the Goethe-Institut and the residents.

What must be included in your host-resident agreements?

Our team can provide you with a template for this agreement, though its use is not mandatory; hosts can create their own version. It is compulsory to include the following information in the host-resident agreement:

- **Funding visibility:** the host must clearly indicate that the residency project is supported by the Culture Moves Europe project, funded by the European Union and implemented by the Goethe-Institut.
- **Resident's individual grant amount:** the total amount to be paid to the resident and mention separately the daily allowance, travel allowance, and, if applicable, top-ups and accessibility support amounts.
- **Format and frequency of payments:** how and when payments will be made to the resident.
- **Duration and time spent in the residency:** the total number of days of the residency must be clearly indicated and must correspond exactly to the duration stated in your grant agreement.

How to pay your residents?

As previously explained, your legal entity receives the full residency grant and is responsible for transferring the individual grant amounts to each resident.

You may choose the most suitable payment method – for example, via bank transfer or cash; on a weekly or monthly basis; or in tranches before and after the project. The specific payment plan should be clearly agreed upon with each resident and outlined in the host-resident agreement.

Activity report

The activity report is an online form on the Goethe-Application Portal, which you must submit at the end of your residency. The form will become available on GAP after we have received your signed grant agreement. Once access is granted, you can check the form under the 'Reports' section.

It includes a narrative section, to briefly describe the results of your residency and give your feedback, and a section where you provide documents that demonstrate the implementation of your residency project.

You must submit the completed report **within 30 days after the end date of your residency project**.

As soon as our team approves the report, you will receive a notification, and the 2nd instalment of the grant will be processed.



Supporting documents of the activity report

You do not need to provide proof of all project expenses in the report, but you do need to include the documents listed below.

Please note that the Culture Moves Europe team reserves the right to request additional documents, including proof of grant payments from the host to the residents, if needed.

Proof of residency project implementation

- **Three financial documents relevant to the hosting allowance**, justifying a part of the hosting expenses.
E.g. accommodation invoice, equipment rental, expert fees payment, etc.
- **Five files (JPG, PNG or PDFs) that prove and illustrate the implementation of your project.**
E.g. photos from the project implementation, event programme, travel and environmental sustainability highlights, etc.

Proof of residents' participation

- **Signed host-resident agreement(s)** between the host and each resident.
- **Certificate(s) of attendance** signed by each resident confirming their participation for the duration of the residency project.
- **Proof of transportation** for each resident from their place of legal residence to the residency project premises. It must clearly indicate dates, names, place of departure and the destination.
E.g., tickets or boarding passes, booking confirmation, gas receipts, etc.

Proof of top-ups use from residents

Green mobility top-up

Travel tickets or receipts demonstrating that the entire journey from their place of residence to the destination was completed via green means of transportation.

Visa top-up

Any document that proves they applied for and received a visa, e.g. proof of payment, stamped visa, etc.

Family top-up

Official document (birth certificate, family book, child's identity card, legal guardian's document, etc.) proving custody of a child below the age of 18 during the implementation of their mobility.

OCT/OR top-up

Travel tickets or receipts showing travel from or to an OCT/OR.

For more information on what to upload in the activity report relating to **accessibility support**, please see the section [What is the accessibility support?](#).



Accessibility support

What is the accessibility support?

If a selected resident has a disability and accessibility needs, additional support is available.

This support recognises that people with disabilities often face additional costs and barriers to make their participation possible and accessible.

Persons with a disability

The UN Convention on the Rights of Persons with Disabilities defines persons with a disability as *“those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others”*.

Culture Moves Europe uses the terms “disability” and “persons with a disability” while recognising that language may be different across Creative Europe countries, and that individuals will have their own preferences.

Accessibility needs

If a resident has a disability, they may need support to live and participate equally in society; these are their accessibility needs.

They may include assistive equipment, accessible accommodation or transportation, a personal assistant, a sign language interpreter, easy-to-read materials, and more.

Some of these may involve extra costs, while others may be free, like needing extra time to rest or asking for flexible working hours.

Below, you will find more information about the support and how to request it.

If you have any questions, please reach out to CultureMovesEurope.Residency@goethe.de. The officer in charge of Accessibility will get back to you.



What support is available?

Accessibility support fixed amount

A fixed amount is given to both the resident and the host.

- The **host's accessibility support** helps you provide appropriate support to the residents with a disability (e.g. accessible accommodation, a person of trust, training, etc.).
- The **resident's accessibility support** helps residents cover additional costs related to their accessibility needs (e.g. private transport, assistive equipment, etc.).

Support for a personal assistant or sign language interpreter

Additionally, there is support for residents who need to pay for a personal assistant or a sign language interpreter. Note that by requesting this support, the accessibility support fixed amount will automatically be requested, too.

The resident can choose between:

A. Non-professional support, often provided by friends or family members of the resident, who cannot issue formal quotes or invoices.

B. Professional service by someone with specialised training or qualifications. This person, or their employer, must have a VAT number and be able to provide formal quotes and invoices.

Green travel exception

The possibility to request air travel for residents with a disability that prevents them from travelling green for short distances (below 600 km).

How is the accessibility support calculated and paid?

As with the rest of the grant, the accessibility support is also paid to your legal entity. It must be distributed as follows:

Kept by the host:

- the host's accessibility support.

To be transferred to the resident:

- the resident's accessibility support;
- if applicable, the amount for a **personal assistant or sign language interpreter**.

	Kept by the host	To be transferred to the resident		
Residency duration category	Host's accessibility support (fixed amount)	Resident's accessibility support (fixed amount)	Non-professional support (fixed amount)	Professional service cost
Short (21-31 days)	375 €	375 €	2.400 €	Generally, the actual costs of the service can be covered. See the following page for more information.
Medium (32-62 days)	675 €	675 €	4.000 €	
Long (63-90 days)	1.200 €	1.200 €	6.800 €	

What is required from you as the host?

You must ensure accessible accommodation and workspace for residents with a disability, in accordance with their needs.

If a resident with a disability needs their personal assistant to stay with them, please make sure this can be arranged. You may, however, charge the personal assistant's accommodation costs separately.

How to request accessibility support?

As a host, you must request this support on behalf of your residents with a disability via the **Residency Info Card**.

1. Fill in the questions related to disability and accessibility, which are in the relevant section of the Residency Info Card.
2. You will need to upload supporting documents on the resident's behalf and upon their consent. Make sure you have these ready.
We accept **any** of the following documents:

- Disability ID;
- Official statement, certificate, or letter from a government authority that confirms a disability;
- A medical certificate or report written by a qualified doctor or other registered medical practitioner, including registered psychologists when relevant, that confirms the resident has a disability. This document must be signed and dated.

If the resident also needs a personal assistant or a sign language interpreter, it must be mentioned in that document, or in an additional official or medical document.

In this case, depending on the choice of the resident, you will have to submit:

A. For non-professional support:

- a **short consent form** dated, completed and signed by the assistant or interpreter, along with their ID. You will receive a template for this.

B. In case of a professional service:

- a **formal quote**⁷, showing **the total cost** of the service, including all related costs and VAT, if applicable. It should also include other relevant details, such as dates of the service, name of the resident (the client), etc.

Before the resident starts their travel, make sure the Culture Move Europe team has approved the accessibility support!

⁷ Note that quotes can only be approved if they are appropriate in relation to the budget available. Once the team approves the amount, it will be included in the grant agreement and cannot be increased.

Activity report

Neither you nor the residents with a disability will need to prove how the host's and resident's accessibility support fixed amount was spent. However, if any of your residents received **support for a personal assistant or sign language interpreter**, you must upload the following documents:

A. In case of non-professional support:

- a **self-declaration** confirming their support during your residency project.

The self-declaration must be dated, completed and signed by the personal assistant or interpreter. You will receive a template for this.

B. For a professional service:

- the **invoice** for this service, showing the **total cost of the service**, including all related costs and VAT, if applicable. It should also include other relevant details, such as dates of the service, the name of the resident (the client), etc. The Goethe-Institut will reimburse the amount shown on the invoice, up to the agreed total.

Nevertheless, on the activity report form, you will be asked to tick a few boxes and write a short text about your experience hosting a resident with a disability. It would be helpful to receive feedback on the amount, process, and how you spent the host's accessibility support.

Accessibility support example:



The organisation **PoetsSpace** in Slovenia is hosting **Daniel**, a poet from Moldova, for **25 days** (short-duration residency).

Daniel travels from Moldova and has a physical disability and needs accessibility support. Additionally, he requests a non-professional assistant to accompany him.

- Hosting allowance: 1.250€
 - Host's accessibility support: 375€
- Total amount for PoetsSpace: 1.625€**

- Daily allowance: 750€
 - Travel allowance: 400€
 - Resident's accessibility support: 375€
 - Non-professional support: 2.400€
- Total amount for Daniel: 3.925€**

Communication of the project

When you implement your residency project, it is important to include information about the support given by Culture Moves Europe. But do not worry, once you receive the grant agreement, you will also receive all the necessary logos, a disclaimer, and clear guidelines for using them in your publications, posters, programmes, videos, etc.

The Culture Moves Europe team occasionally looks for projects to further promote the mobility scheme on social media and other platforms. Upon agreement between the grantee and the Culture Moves Europe team, visual materials (pictures, videos, etc.) and/or the project description may be used by the Goethe-Institut, European Commission and Creative Europe Desks for communication purposes.

Information related to the awarded residencies may be published on the Creative Europe official website, upon consent.

Online events for applicants and hosts

These are online sessions organised and facilitated by the Culture Moves Europe team to support applicants and the selected hosts.

- **Question Time! for Residency Hosts:** Question Time is an online session, where a member of our team presents the call and answers questions from the audience. These monthly sessions will take place while the call is open, in January, February and March 2026. [Sign up for Question Time for Residency Hosts.](#)
- **Sectoral Match-Making Sessions:** Networking online sessions covering each of the 7 sectors supported by Culture Moves Europe (literature, music, cultural heritage etc.). This is an opportunity for interested participants to connect, exchange contacts and perhaps find a future residency or a partner for an upcoming project.

More information in early 2026 via the newsletter, social media and the website. Please stay tuned.

- **Residency Info Card Info Session:** This meeting will take place in May 2026, only for the selected applicants who proceed to Phase 2. It will focus on the process of selection of residents and guidelines for completing the Residency Info Card.
- **Hosts Info Session:** This session will take place twice, in June and in September 2026, and will offer practical guidance to selected hosts on their residency planning and implementation, including administrative and reporting requirements, as well as other key responsibilities of the hosting entity.

The invitation for the Info Sessions will be sent directly to selected hosts via the Goethe-Application Portal and will not be publicly available.

Data Protection

When you apply to this call, some of your personal data (such as name, address, CV, and any other personal data contained in the requested information and documents) will be recorded and processed. Regarding requests for accessibility support, sensitive health data of your participant(s) may additionally be recorded and processed. All your data will be processed according to Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (Data Protection Directive).

Unless indicated otherwise, any personal data requested to evaluate the application in accordance with the specifications of the call will be processed solely for that purpose by the Culture Moves Europe team and the external experts from the Culture Moves Europe evaluators' pool.



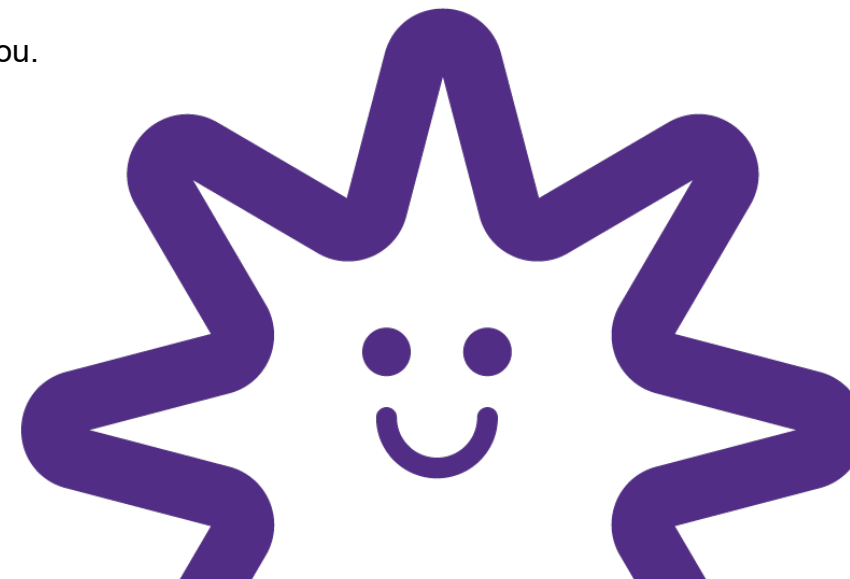
For more information

- Check the Frequently Asked Questions (FAQ) section on the [website](#). Automatic translation of the website can be found in the top right corner of the page.
- Join a [Question Time for Residency Hosts!](#) session.
- You can find us on [social media platforms](#). And also [sign up for the newsletter](#) to receive updates.
- If you have a Goethe-Application Portal account, you can send an email directly from the [Goethe-Application Portal](#).
- Please note that due to the high number of requests, the team will only answer questions that are not specifically addressed on the FAQ or Call document. General email address: CultureMovesEurope.Residency@goethe.de.
- For more general information on Culture Moves Europe, you can also contact the [Creative Europe Desk](#) in your country.

Accessibility

If you have questions related to the 'accessibility support', the accessibility of this document or the Goethe-Application Portal (GAP), please contact us at CultureMovesEurope.Residency@goethe.de.

A member of the Culture Moves Europe team dedicated to accessibility will support you.



Application eligibility checklist

Your application is **eligible** if you **check all boxes** below:

- ☐ I represent and apply on behalf of a legally registered entity based in a Creative Europe country.
- ☐ My entity is active in - and my project relevant to - at least one of the following eligible sectors: Architecture, Cultural Heritage, Design and Fashion Design, Literature, Music, Performing Arts and Visual Arts.
- ☐ My entity can provide safe working space(s), accommodation (at my premises or rented), and professional mentoring for participating artists and cultural professionals (residents).
- ☐ The residency project involves cross-border collaboration with residents residing in a different Creative Europe country, regardless of their nationality.
- ☐ The project addresses at least 2 of the following objectives: to explore, to learn, to create, to connect, to transform.
- ☐ The project will take place in only one location, in the country where my entity is registered and based.
- ☐ The project duration is 21 - 90 days, starting no earlier than 8 June 2026 and ending no later than 7 June 2027.
- ☐ My entity will host 1 - 5 artists and cultural professionals legally residing in Creative Europe countries other than my own.
- ☐ All residents will participate at the same time and for the same duration.
- ☐ At least one mentor is available to guide residents in their creative process during the whole time of the residency.

Documents to **upload** with the application:

- ☐ Proof of legal entity registration.
- ☐ Portfolio/description of the entity's activities (PDF, in English).
- ☐ CV or short biography of each mentor (PDF, in English).



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